

**SWORN STATEMENT**  
**for Application for PTU of Loose Leaf books of accounts**

I, \_\_\_\_\_, attorney-in-fact of \_\_\_\_\_, of legal age, currently residing at Phase 1, Tuscany Estate, Burot, Tarlac, Philippines, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I will be using a computer aided manual books of accounts, where I will maintain four separate books as follows:  
Sales book  
Purchases book  
Journal book  
General ledger book

I will also be using official receipts having serial numbers \_\_\_\_\_ - \_\_\_\_\_

2. I commit to permanently bind the loose-leaf forms within 15 days after the end of each taxable year or upon the termination of its use.

IN WITNESS THEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
Affiant (affix signature above printed name)

Republic of the Philippines )

City of \_\_\_\_\_ ) S.S.

SUBSCRIBED AND SWORN TO before me this \_\_\_\_ day of \_\_\_\_\_ 201\_\_ affiant  
exhibiting before me his/her \_\_\_\_\_ Community Tax Certificate  
No. \_\_\_\_\_ issued on  
\_\_\_\_\_ at \_\_\_\_\_ and \_\_\_\_\_ I.D. issued on  
\_\_\_\_\_ and will expire on \_\_\_\_\_.

Doc.  
No.  
Page  
No.  
Book  
No.  
Series of 200\_\_